

Faculty of Business and Finance

2024 Industrial Training Period and Final Report Presentation Scheduled Period (As June 2023)

Attention to all FBF students who have planned to go for your industrial training in the respective trimester in year 2024.

Kindly take note of final report presentation schedule period below for your air ticket booking and advance events planning. **CHANGE OF PRESENTATION** date which falls beyond the given presentation period will **NOT** be entertained.

Industrial training		Scheduled Final Report presentation period	
Normal	Late Reporting	Normal	Late Reporting
<u>Jan 2024 Industrial Training (14 weeks)</u> 29 Jan 2024 (Mon) – 5 May 2024 (Sun)		6 May 2024 (Mon) – 10 May 2024 (Fri)	
<u>June 2024 Industrial Training (14 Weeks)</u> 17 June 2024 (Mon) – 22 Sep 2024 (Sun)		23 Sep 2024 (Mon) – 25 Sep 2024 (Wed)	
<u>Oct 2024 Industrial Training (3 Months)</u>		<i>(For Normal interns only)</i>	<i>(For late reporting interns only)</i>
<i>(Normal Internships)</i> 14 Oct 2024 (Mon) – 12 Jan 2025 (Sun)	<i>(Late Reporting Internships)</i> 28 Oct 2024 (Mon) – 26 Jan 2025 (Sun)	13 Jan 2025 (Mon) – 20 Jan 2025 (Mon)	27 Jan 2025 (Mon) – 28 Feb 2025 (Tue)
Internship period		Presentation period	
Bachelor of Business Administration (Honours) Logistics & SCM students ONLY)		Bachelor of Business Administration (Honours) Logistics & SCM students ONLY)	
<u>Jan 2024 Industrial Training (16 weeks)</u> 29 Jan 2024 (Mon) – 19 May 2024 (Sun)		20 May 2024 (Mon) – 24 May 2024 (Thur)	
<u>June 2024 Industrial Training (16 Weeks)</u> 17 June 2024 (Mon) – 6 Oct 2024 (Sun)		7 Oct 2024 (Mon) – 9 Oct 2024 (Wed)	
<u>Oct 2024 Industrial Training (16 Weeks)</u>		<u>Oct 2024 Industrial Training (16 Weeks)</u>	
<i>(Normal Internships)</i> 14 Oct 2024 (Mon) – 2 Feb 2025 (Sun)	<i>(Late Reporting Internships)</i> 28 Oct 2024 (Mon) – 16 Feb 2025 (Sun)	<i>Normal period interns</i> 3 Feb 2025 (Mon) – 4 Feb 2025 (Tue)	<i>Late reporting internship</i> 17 Feb 2025 (Mon) – 18 Feb 2025 (Tue)
Internship period (For Jan 2017 Intake onwards)		Presentation period (For Jan 2017 Intake Onwards)	
Bachelor of Commerce (Honours) Accounting students ONLY) 2 trimesters internship		Bachelor of Commerce (Honours) Accounting students ONLY) 2 trimesters internship	
For Jan Intake - Oct – Jan internship (Y2T3) For May Intake – May-Oct internship (Y3T1) For Oct Intake – Oct - Jan internship (Y3T1)		No two trimesters internship commence on Jan trimester 2 trimesters = consecutive one long trimester and one short trimester (not two long trimesters)	
<u>Jan 2024 Industrial Training (24 weeks)</u> No two trimesters Internship offer		No two trimesters Internship offer	
<u>June 2024 Industrial Training (24 Weeks)</u> 17 June 2024 (Mon) – 1 Dec 2024 (Sun)		2 Dec 2024 (Mon) – 5 Dec 2024 (Thur)	
<u>Oct 2024 Industrial Training (24 Weeks)</u> 28 Oct 2024 (Mon) – 13 Apr 2025 (Sun)		14 Apr 2025 (Mon) – 21 Apr 2025 (Mon)	

****Note:** *If you have fulfilled all pre-requisite of the industrial training unit. (Both GPA and CGPA 2.000 or above and stipulated earned credits given in your respective programme structure one trimester before your internship), please attend all industrial training briefing sessions given to you by Faculty one trimester earlier before doing your planned internship.*

1st Industrial training Briefing starts on Week 2 of every trimester. Please refer to industrial training notices in WBLE. Students are compulsory to attendance of all industrial training briefing. Absentees will be barred from internship.

Please meet your respective programme industrial training coordinator or Deputy Dean if you have further queries

Regards

Deputy Dean (Industrial training and student Development)